



Sedlescombe Parish Council

Minutes of the Meeting of the Parish Council
on Tuesday 19th October 2021 at 19:00 Sedlescombe Village Hall CR2

Council Meeting Minutes

Cllrs Present:

Pauline Glew (PG), Roy Chapman (RC), Beverly Coupar (BC), Peter Anson (PA), D Caney (DC), N Moore (NM), Jackie Saull-Hunt (JSH), Parish and District Cllr. Jonathan Vine-Hall (Chairman of the Parish Council) (JVH).

District & County Cllr Carl Maynard (CM) **part time, left at 20:10**

Mrs Jackie Scarff (JS) (Clerk/RFO)

There were 0 members of the public.

| Item | Agenda Item (C21.) | |
|------|--|--|
| 46 | To receive and accept Apologies (LGA 1972 s85) Sally Sidgwick (SS) | |
| 47 | To receive questions from members on reports from the District and County Councillors CM explained the details of a National Highways application. The effect on Maplehurst Road will be monitored, but National Highways are confident that the changes will be effective until after 2035. | |
| 48 | Interests in accordance with 2012 Code of Conduct To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Any changes to register of interests should be notified to the clerk. JVH declared an interest in item 58 as the Chairman of the District Planning Authority, he chaired the meeting but did not take part in the decisions. | |
| 49 | Public participation session re matters on the Agenda at the Chairman's discretion. There were no members of the public present. | |
| 50 | To consider for approval the minutes of the full council meeting 21st September 2021 Resolved the minutes were approved and a true record and duly signed by the chairman. | |
| 51 | If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' There was no requirement to pass this resolution. | |
| 52 | To receive a tree survey report and agree any actions required. RC presented a report of the Parish Council owned Trees, attached as an appendix. The clerk needs to write a tree policy. RC will deal with an identified small hawthorn tree. Other trees that need to be checked for potential work. Clerk will ask the tree surgeons to check when they do the work at the Sportsfield. The clerk will add the trees on to the mapping system. | |
| 53 | Sedlescombe Sports Pavilion and associated grounds. To receive an update for the sports pavilion and agree any actions required. RC reported that there was nothing new to report. There was a discussion about cleaning and the clerk was asked to talk to the football club. RC reported that the bottom of the two main gate posts into the carpark need to be repaired. RC has ordered the steel and will need some post mix. PA asked about the test certificates for the sports pavilion. The clerk reported that some are in place. There had not been a PAT test to date and she had not commissioned a health and safety report to date based on the advice of the H & S company. The clerk will ask the company to confirm what is required in writing. | |

| <p>54</p> | <p>Highway Matters To receive and update and agree any actions required. DC reported that the group have progressed by submitting an application to ESCC Highways for a feasibility study which will look at the plan drawn up by GTA Civils and check the feasibility of it from an engineering perspective and will quote for the work. The next step for the Parish Council is to arrange a public consultation. DC has prepared a presentation that will be shown at the public consultation which was shown to the cllrs. DC thanked everyone who had helped with getting the last 2 pieces of data required to move the plan forward. There was a discussion about Stream Lane. Resolved that some changes to the submitted plan to reflect the desired changes in Stream Lane and would be sent to ESCC Highways. PA suggested that the road could be marked out to show residents where the changes will be. BC suggested that there could be an online survey. JVH suggested that the current maps are enhanced and printed to A0 to have on show at the village hall, with a short survey to gauge if residents support the proposal, replicated on line. Resolved that the consultation will take place 20th November at the Village Hall.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>55</p> | <p>To consider for approval a subscription to SLCC The clerk explained that this was necessary to be able to complete the CiLCA and costs £125 Resolved that the subscription is approved.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>56</p> | <p>To hear an update on the Playground Project and agree any actions required. BC reported the good news that her grant application for the disability grant has been successful. JSH asked if there had been an application to the Sussex Community Foundation, BC confirmed that she was awaiting news from the lottery grant.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>57</p> | <p>Planning: To agree a response to the following planning applications. CM left 20:10 Planning: To agree a response to the following planning applications. RR/2021/2008/P Chittlebirch Oast, Compasses, Cripps Corner, Sedlescombe TN32 5SA Proposed two storey infill extension. The cllrs have no planning objections and support this application.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>58</p> | <p>To present the current outstanding resolutions and agree any actions required.</p> <table border="1" data-bbox="172 1361 1380 1910"> <thead> <tr> <th>Resolution</th> <th>Date of Resolution</th> <th>Status</th> <th>Action Required</th> </tr> </thead> <tbody> <tr> <td>BT Openreach pole</td> <td>June 2021</td> <td>With Pole Objections team. Awaiting response.</td> <td>Ongoing</td> </tr> <tr> <td>Blac Cat Radar Pole licence</td> <td>June 2021</td> <td>Awaiting agreement from ESCC Highways</td> <td>Licence to be issued.</td> </tr> <tr> <td>Laptop Grant</td> <td>July 2021</td> <td>Awaiting result</td> <td></td> </tr> <tr> <td>Application for Highways assessment for traffic project</td> <td>Agreed at traffic meeting</td> <td>Application made and awaiting a response.</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Resolution | Date of Resolution | Status | Action Required | BT Openreach pole | June 2021 | With Pole Objections team. Awaiting response. | Ongoing | Blac Cat Radar Pole licence | June 2021 | Awaiting agreement from ESCC Highways | Licence to be issued. | Laptop Grant | July 2021 | Awaiting result | | Application for Highways assessment for traffic project | Agreed at traffic meeting | Application made and awaiting a response. | | | | | | |
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| <p>59</p> | <p>Finance and Audit To receive the financial reports to the end of July 2021 The bank reconciliation for Unity Bank shows a balance at the end of September 2021 of £60,092.17. The balance in the council's other bank accounts remains unchanged. The bank reconciliation was noted. The clerk distributed the budget to the end of September including detail of what money has been spent on the Sports Pavilion. PA stated that the loan for the pavilion should not be included in the sports</p> | | | | | | | | | | | | | | | | | | | | | | | | | |

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|----|--|--|
| | <p>pavilion.</p> <p>To consider for approval the payment of invoices received</p> <p>BACS £653.80 J Greenman Builders & Glaziers</p> <p>BACS £30.00 Mulberry & Co</p> <p>BACS £88.99 Joanne Oliver Domestic</p> <p>BACS £39.37 Jewson Ltd</p> <p>BACS £15.00 Sedlescombe Village Hall</p> <p>BACS £180.00 Impact Graphic Design Ltd</p> <p>BACS £228.12 Clerk</p> <p>BACS £132.00 Riverside Playground</p> <p>Resolved to approve the payments.</p> <p>PA highlighted an issue with the rising costs of materials and that it was important to ensure that at the time of insuring the correct rebuild value is identified for a building to ensure that the costs are covered.</p> <p>Clerk to check with the PC insurers.</p> <p>The clerk explained that the insurance quotes received were for similar amounts for the forthcoming year but as we have insurance for the sports pavilion already with BHIB if we were to take out their policy for the Parish Council insurance they would cover both for the price quoted and the proportionate part of the sport pavilion insurance would be refunded.</p> <p>Resolved to take out the insurance policy for the parish council with BHIB for the forth coming year.</p> <p>It was agreed that a Finance meeting be arranged for 9th November 2021 at 7pm in CR2.</p> | |
| 60 | <p>Reports, Correspondence, Questions and Future agenda items not requiring decisions.</p> <p>JVH explained that the PC need to respond to an RDC survey asking about infrastructure requirements in the village.</p> <p>Some ideas were discussed, and it was agreed that the survey would be completed and returned.</p> <p>Health path around the Sportsfield</p> <p>Traffic calming</p> <p>Activity hall at the sports pavilion.</p> <p>Outdoor Gymnasium.</p> <p>Outdoor table tennis table.</p> <p>BC reported that was awaiting a new date for a speed watch session.</p> <p>BC suggested that she make a funding thermometer for the playground so that residents can see how much money has been raised and where it has come from. All agreed.</p> <p>The meeting was closed at 21:07</p> | |

Basic Level Tree Inspection – Conducted by Volunteer Roy Chapman.

A Tree Policy needs to be in place to demonstrate compliance of best practice and duty of care and what records will be kept for tree advice and works.

A definition of zones:

Zone 2 - a formal inspection not incidental to other activities

Zone 1 – a detailed inspection of high priority concern in well used areas.

Examples

East View Terrace: not many trees, but high footfall – zone 1

Sportsfield: roadside and along the public right of way – Zone 1

rest of the field - zone 2

Riverside Playground and MUGA: along the roadside and footpath – zone 1

Along the riverside – zone 2

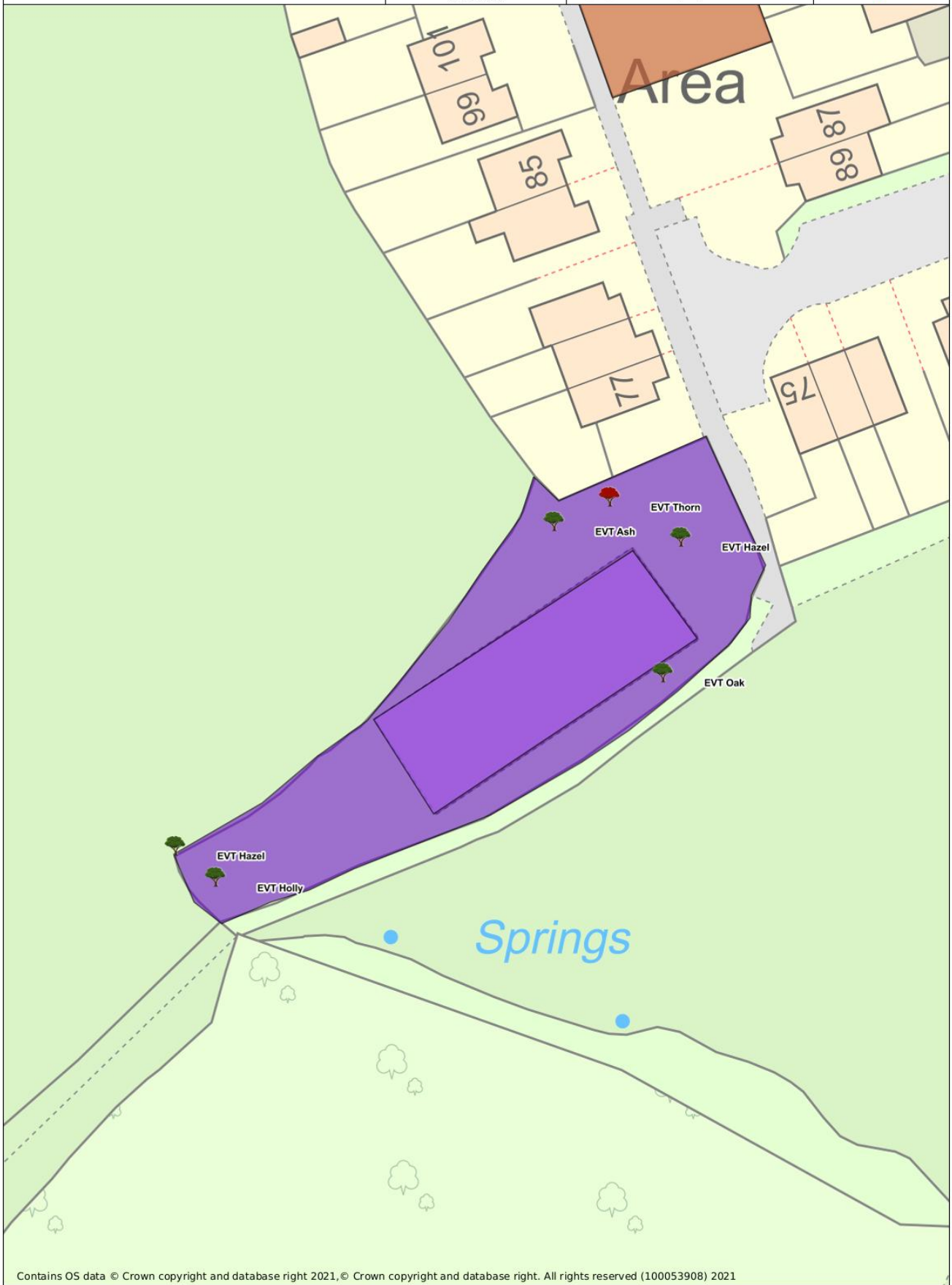
Village Green: zone 1

Red Barn Field: trees are around the boundaries – zone 2



Author:

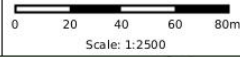
Date: 25/10/2021



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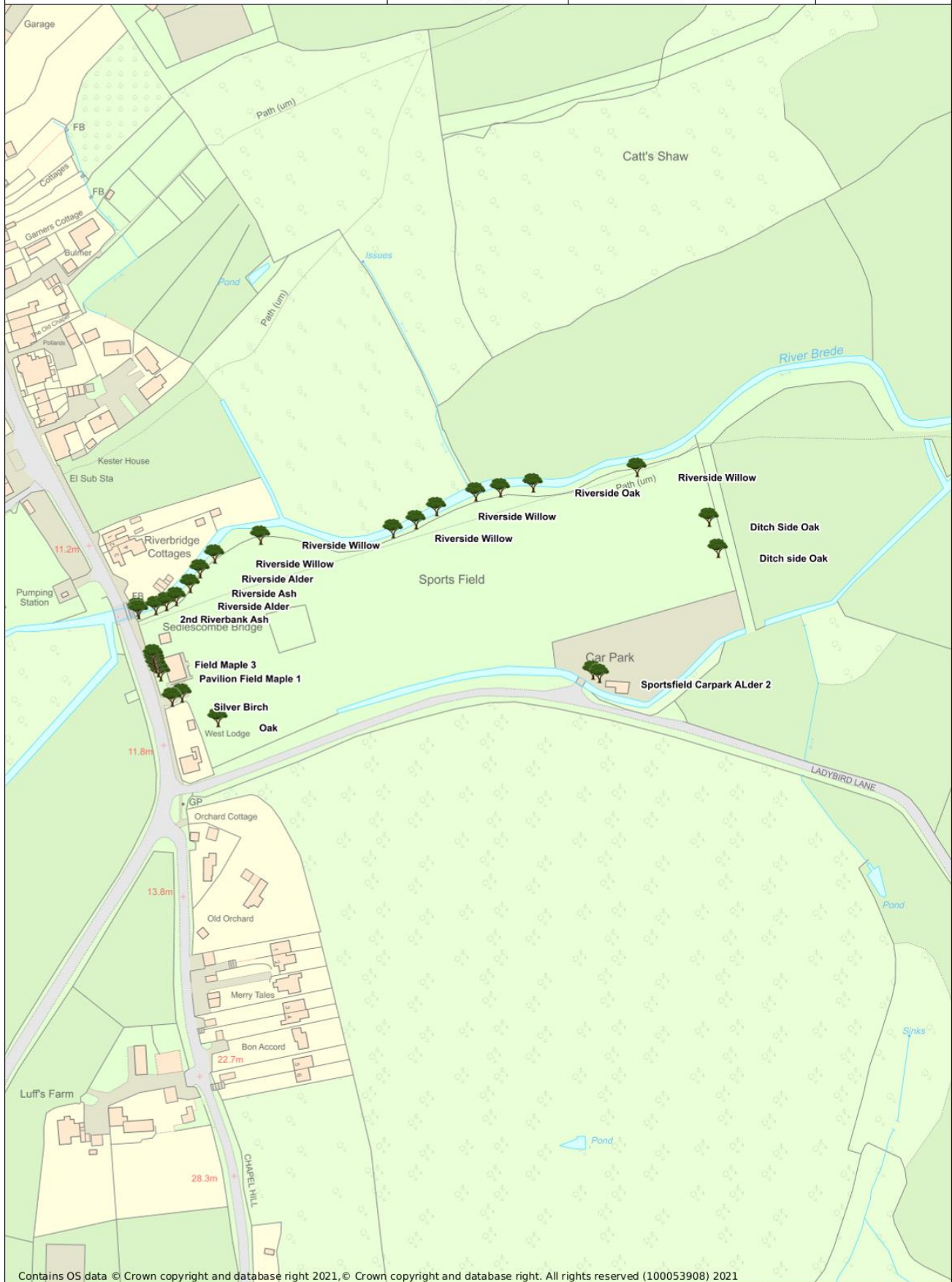
Sportsfield Tree Map

Sedlescombe



Author:

Date: 25/10/2021

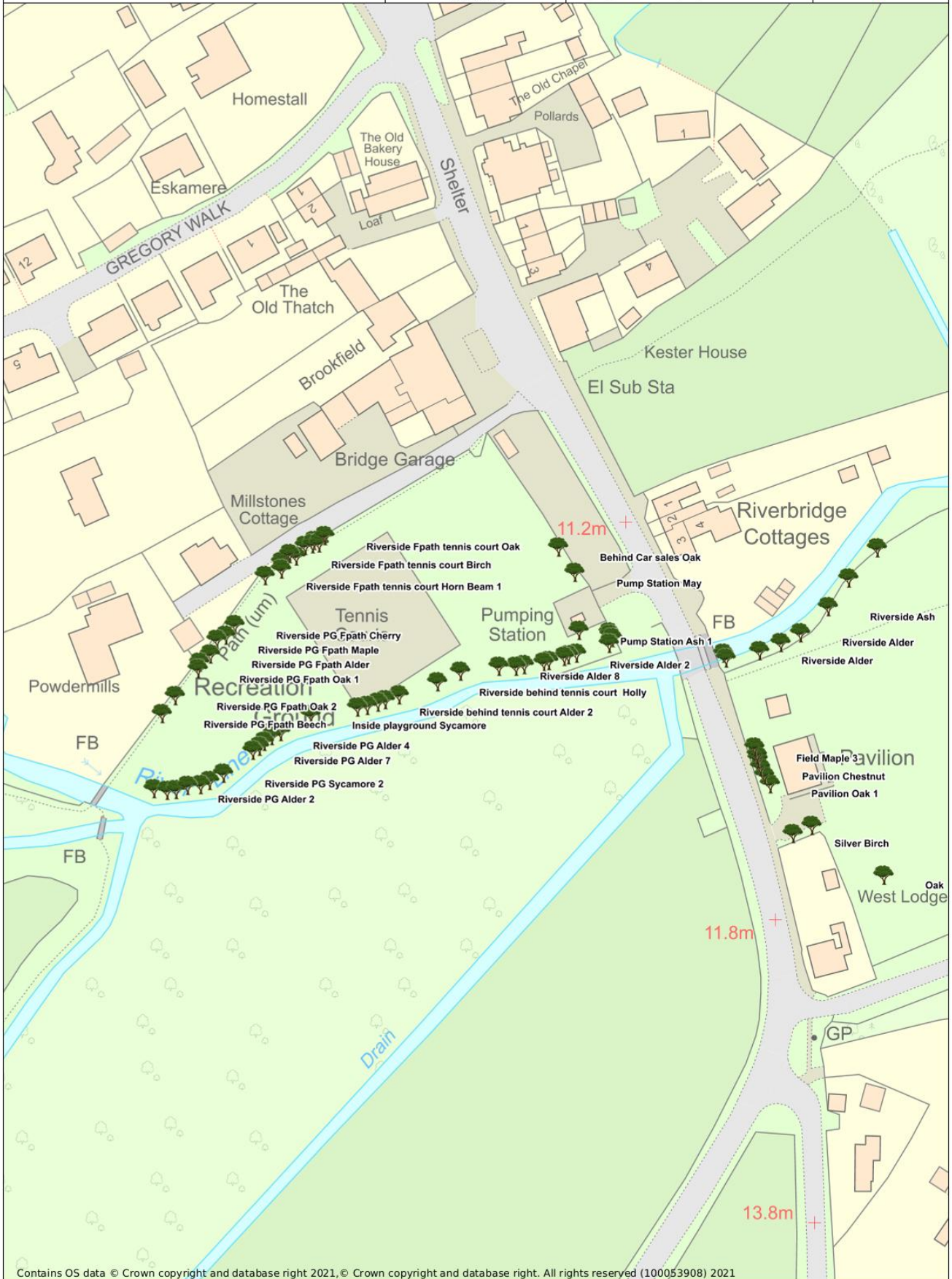


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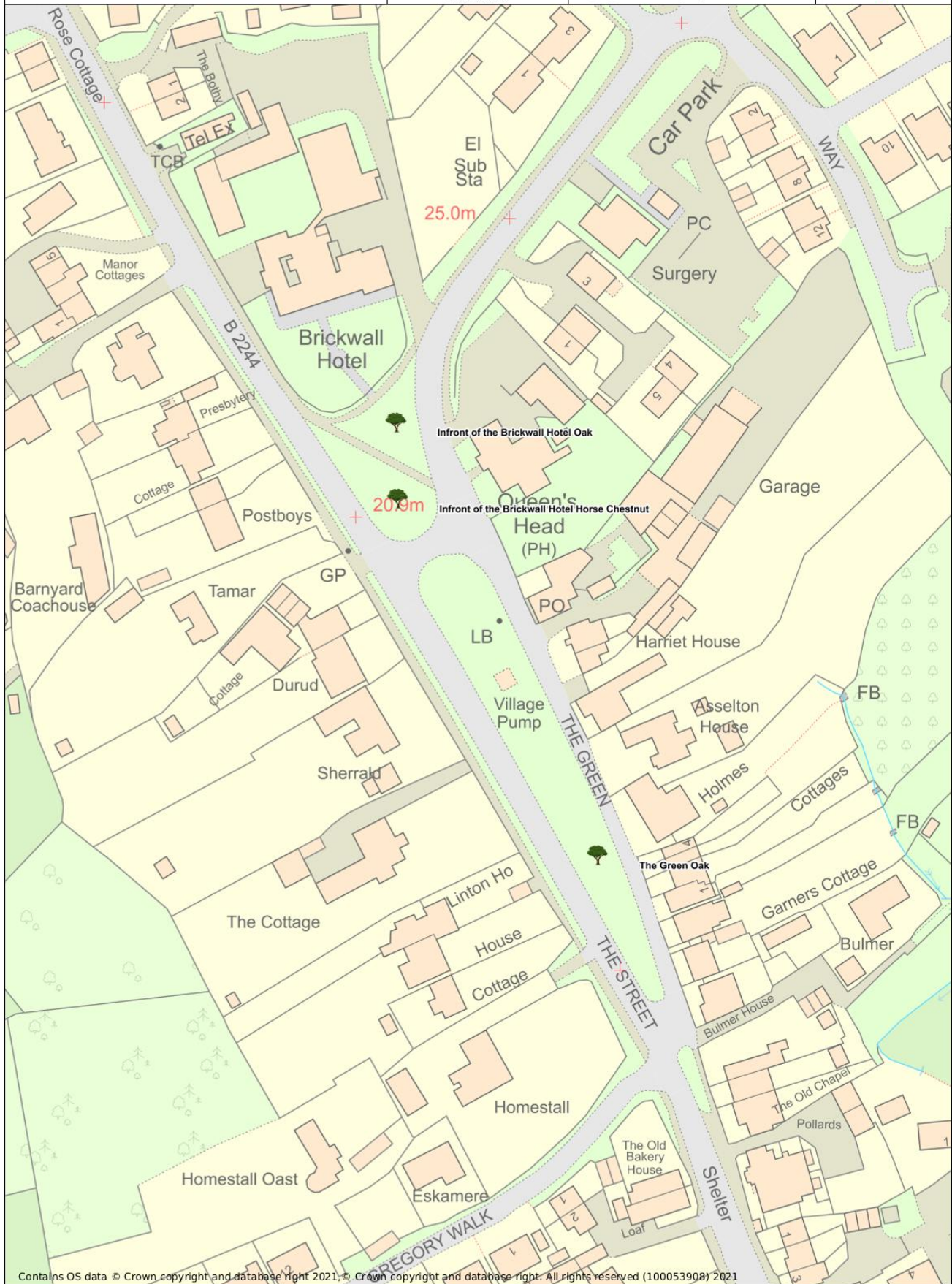


Author:

Date: 26/10/2021



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